### You are required to

- Fully comply with road traffic legislation
- Produce a valid driver’s licence on arrival
- Display your Crossrail Badge No. demonstrating that Lorry Driver Induction Training has been completed.
- If you haven’t yet completed Lorry Driver Induction Training and you are required to deliver to any Crossrail site more than 5 times a year, please ask your Employer to book the Crossrail Driver Induction Training. Training is mandatory and you will not be allowed on site without it after your fifth trip to a Crossrail site.

### Zero Tolerance to

- Taking a mobile phone call on site
- Misuse or abuse of equipment provided for Health & Safety
- Drugs & Alcohol
- Exceeding site speed limits, not adhering to site signage and/or not following instruction from authorise persons (Traffic Marshalls, Gate Security, Plant Attendant).

### Nearest Hospital

University College Hospital (24 hrs A&E)
235, Euston Road
London, W2 1NY
Tel: 0845 155 5000

### Personal Protective Equipment

If you need to leave your vehicle cab whilst on a Crossrail site you must wear full PPE at all times

- **Hard Hat**
- Orange Hi-Visibility Jacket or Vest
- Safety Boots – NO RIGGERS
- Gloves
- Safety Glasses
- Ear Protection – within signed noisy zones.

### Emergency Contacts

**H&M Security 24Hr Control Room**
0208 523 2227

**Logistics Manager**
Dave Richmond  07827 893 815

**Crossrail Helpdesk**
0345 602 3813

**Crossrail Incident Response Desk**
0203 197 5000

### Site DO’s and DONT’s

- Adhere to the approved routes provided with the induction pack
- Follow instructions given by authorised persons (Security, Traffic Marshalls, Plant Attendants, Managers)
- Operate your flashing amber beacon
- Do no create excessive noise unnecessarily
- Beware of height restrictions
- Beware of site operations
- All drivers must display sign on window prior to access
- Do not reverse without a Traffic Marshall in attendance
- Give right of way to pedestrians at all times
- Do not exceed the site speed limit
- Do not smoke unless in a designated area
- Eat and drink only in the Canteen
- Do not driver or enter site under the influence of alcohol or drugs (you may be tested)

### Collections from site

You may not remove items from site without signed authority to remove
All vehicles arriving to site must display the details of the Crossrail Contract No. as per the standard template provided with this pack.

Site opening hours:

Monday - Friday: 0800 – 1800 hrs
Saturday: 0800 – 1300 hrs

NO ACCESS PERMITTED BEFORE AND AFTER THESE TIMES

No reversing on site without a Vehicle Marshall
No Children/pets on site
Access and egress – please follow The instructions given by Gate Security

Safety equipment must be fitted to vehicles as per Crossrail requirements.

Extra care and attention must be taken when pedestrians or cyclists are present.

Be aware at junctions and when turning that pedestrians and cyclists may enter blind spots.

Warning systems will aid everyone within the vicinity when manoeuvring/turning – make sure yours are working before each journey.

Please complete below and retain this leaflet for your information

Drivers Name

Driver’s Company

Issued By

Date

Driver’s Signature
Task Briefing Record
Visitors induction
CSJV-C411

Bond Street Station Advanced Works
Contract C411

Briefing given by:

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Briefed to: (by signing below I confirm that I have received and understood the briefing for this task)

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VISITOR INDUCTION BRIEFING RECORD TO BE RETURNED TO THE SAFETY DEPARTMENT